**Building and Yard Safety**

* It is mandatory that safety boots are to be worn by all full-time personnel when behind roped area in yard.
* Safety glasses must be worn in all production areas by all personnel even in the yard, for example, grinding outside the garage.
* Safety stands are to be used when under any jacked-up equipment or materials
* Block up and use safety straps on any hydraulic device when working under it - i.e. truck box lift, truck forks and loader bucket etc.
* Use welding gloves and masks when working with torches and or welder \*Use respirator mask and/or ear protection when spray painting, welding aluminum, painting steel, weed eating or grinding etc.
* Clean up oil spills with kitty litter
* Fully open both doors for ventilation when running any type of vehicle inside the garage

**Vehicle Entering and Exiting Garage**

When opening the overhead door, pit it all the way to the top even when bringing in small vehicles. Have a spotter guide you when backing a trailer into the garage, if a spotter is not available, get out of the car and check that you have clearance at the top of the trailer. Also check that you are not going to hit anything.

Have a spotter direct you over the pit, if a spotter is not available get out and check that you’re alright.

Signed:

Name (print) Title Signature Date

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